



## 2. PROPERTY OWNERSHIP

Do you own all the land where you propose to divert, transport, and use water? This includes well location and place of use; roads; rights-of-way; and canals or ditches.

- Yes (*Skip to section 3 "Water Use"*)
- No Please check the appropriate box below.
- I have a recorded easement or written authorization permitting access.
- I do not currently have written authorization or easement permitting access. **Note: A permit cannot be issued without written authorization or easement provided to the Department.**

List the names and mailing addresses of all affected landowners.

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*Attach a separate sheet if needed.*

## 3. WATER USE

### A. The Proposed Source of Water

Provide the commonly used name of the water body from which water will be diverted, and the name of the stream or lake it flows into. If unnamed, say so. If the source will be a reservoir, list reservoir name and/or permit number:

Source 1: \_\_\_\_\_ Tributary to: \_\_\_\_\_

Source 2: \_\_\_\_\_ Tributary to: \_\_\_\_\_

Source 3: \_\_\_\_\_ Tributary to: \_\_\_\_\_

Source 4: \_\_\_\_\_ Tributary to: \_\_\_\_\_

### B. Type(s) of Use(s)

- Irrigation     Mining     Municipal/Quasi-Municipal     Commercial

*For Mining use, attach form "R"; For Municipal/Quasi-Municipal use attach form "M"; for Commercial use attach form "Q".*

### C. Amount of Water

Provide the amount of water you propose to use from each source, for each use, in cubic feet-per-second (CFS) or gallons per minute (GPM). If the proposed use is from storage, provide the amount in acre-feet (AF):

SOURCE	USE	AMOUNT (AF, CFS, GPM)

**D. Period of Use**

Indicate the time of year when you propose to use water: \_\_\_\_\_

**E. Acreage**

If use if for irrigation, indicate the total number of acres to be irrigated: \_\_\_\_\_  
(This number should be consistent with your application map)

**4. WATER MANAGEMENT**

**A. Diversion**

What equipment will you use to pump water from your well(s)?

- Pump (give horsepower and pump type): \_\_\_\_\_
- Head-gate (give dimensions): \_\_\_\_\_
- Other means (describe): \_\_\_\_\_

**B. Monitoring**

How will you monitor your diversion to be sure you are within the limits of your water right (allowed rate and duty) and you are not wasting water?

- Weir                       Meter                       Periodic Sampling
- Other (describe): \_\_\_\_\_

**C. Transport**

How will you transport water to your place of use?

- Ditch or canal (give average width and depth)  
Width: \_\_\_\_\_ Depth: \_\_\_\_\_  
Is the ditch or canal to be lined?  Yes     No
- Pipe (give diameter and total length)  
Diameter: \_\_\_\_\_ Length: \_\_\_\_\_
- Other (describe): \_\_\_\_\_

**D. Application/Distribution Method**

What equipment will you use to apply water to your place of use?

Irrigation or land application method (check all that apply):

- Flood                       High Pressure Sprinkler                       Low pressure sprinkler
- Drip                       Water cannons                       Center pivot system
- Hand lines                       Wheel lines
- Siphon tubes or gate pipe with furrows
- Other (describe): \_\_\_\_\_

Distribution method:

- Direct pipe from source                       In-line storage (tank or pond)     Open canal

**E. Conservation**

What methods will you use to conserve water? Why did you choose this distribution or application method? For example, if you are using sprinkler irrigation rather than drip irrigation, explain. If you need additional space, attach a separate sheet.

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**5. RESOURCE PROTECTION**

**Protection Practices**

In granting permission to use water from a stream or lake, the state encourages, and in some instances requires, careful control of activities that may affect the waterway or streamside area. Please indicate any of the practices you plan to undertake to protect water resources.

Diversion will be screened to prevent uptake of fish and other aquatic life.

Describe planned actions: \_\_\_\_\_

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Excavation or clearing of banks will be kept to a minimum to protect riparian or streamside areas. Describe planned actions: \_\_\_\_\_

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Operating equipment in a water body will be managed and timed to prevent damage to aquatic life. Describe: \_\_\_\_\_

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Water quality will be protected by preventing erosion and run-off of waste or chemical products. Describe: \_\_\_\_\_

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**6. REMARKS**

*If you would like to clarify any information you have provided in the application, please do so here and reference the specific application question you are addressing.*

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## 7. MAP REQUIREMENTS

The Department cannot process your application without accurate information showing the source of water and location of water use. You must include a map with this application form that clearly indicates the township, range, section, and quarter-quarter section of the proposed well location and place of use. See the map guidelines sheet for detailed map specifications.

## 8. SIGNATURE

By my signature below I confirm that I understand:

- I am asking to use water specifically as described in this application.
- Evaluation of this application will be based on information provided.
- I cannot legally use water until the Water Resources Department issues a permit to me.
- If I get a permit, I must not waste water.
- If a permit is issued it will expire when the Governor's declaration of a drought emergency is rescinded, or if for irrigation, at the end of the current irrigation season, whichever comes first.
- Even if the Department issues a permit to me, I may have to stop using water to allow senior water right holders to get water they are entitled to, and

I affirm that all information provided in this application is true and correct to the best of my knowledge.

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Signature of Applicant

Date

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Signature of Co-applicant

Date

**Before you submit your application be sure you have:**

- Answered each question completely
- Attached a legible map which includes township, range, section and quarter-quarter section
- Included the Application Supplement for Drought Emergency Water Use form
- Included a check payable to the Water Resources Department for the appropriate amount.

# Application Supplement for Drought Emergency Water Use Permit

This form is used to provide supplemental information necessary to process an application for an Emergency Water Use Permit following a declaration by the Governor that a severe, continuing drought exists.

**Please complete all items.** Use an additional sheet of paper if necessary.

1. County of use: \_\_\_\_\_

2. Identify your existing right: Application #: \_\_\_\_\_ Permit #: \_\_\_\_\_ Certificate #: \_\_\_\_\_

3. If your source of emergency water is groundwater and your well has an ID tag, please provide the tag number: \_\_\_\_\_

4. Describe how drought conditions have created an inability to obtain water under your existing right:

\_\_\_\_\_  
\_\_\_\_\_

5. Is your proposed emergency use of water of a short-term nature?  Yes  No

If not, please describe it:

\_\_\_\_\_  
\_\_\_\_\_

6. What steps will you take to make sure that any water used during the drought will be made as efficiently as possible:

\_\_\_\_\_  
\_\_\_\_\_

**Requirements to file an application:** You may file an application for an Emergency Water Use Permit under the following circumstances:

1. The Governor has declared that a severe, continuing drought exists in the county where the proposed water use will occur.

2. Drought conditions have created an inability on your part to obtain water under an existing right.

3. Application requirements: You must complete, sign and submit this form, as well as a groundwater, surface water and/or reservoir application (which ever is appropriate to your circumstances). You must submit a map that meets the Department's regular application map requirement and fees in the amounts described below. You do not need a land use form or a legal description to submit your application. In rare circumstances, the Department may require a land use form to be submitted prior to water use.

**Fees:** For an Emergency Water Use Permit, submit an examination fee of \$200.00 plus a permit recording fee of \$400.00 for the first cubic foot per second or fraction thereof, plus \$100 for each additional cubic foot per second or fraction thereof. All fees must be submitted prior to permit issuance. For example:

Up to 1.0 CFS:	Total fee	\$600.00
1.01 to 2.0 CFS:	Total fee	\$700.00
2.01 to 3.0 CFS:	Total fee	\$800.00
3.01 to 4.0 CFS:	Total fee	\$900.00
Etc.		

Make your check payable to **“Oregon Water Resources Department”**.

**NOTICE:**

Emergency Water Use Permits will expire when the Drought Emergency is rescinded, within one year, or (if the permit is for irrigation) at the end of this year’s irrigation season, whichever comes first. When irrigation is all or part of the requested use, an application will be required for each irrigation season.

The Director may require you to submit a plan and evidence showing that conservation and water use curtailment measures have been taken before use is made of an Emergency Water Use Permit.

Use of water under the Emergency Water Use Permit may be regulated at any time in accordance with the terms and conditions of the permit.

Use of water under the Emergency Water Use Permit is subject to prior water right permits, certificates, scenic waterway flows and minimum stream flows. If use of water under the emergency use permit causes injury to an existing water right, the permit shall be revoked unless the injury is mitigated to the satisfaction of the injured water right holder.

Use of water under the Emergency Water Use Permit will be limited to the same rate, volume, and season limitations of the underlying water right.

Issuance of an Emergency Water Use Permit may not protect you from liability for improper use of the water under the permit.

Use of water is subject to all other conditions of the permit, including possible restrictions on the amount and period of use, priority date, water use measuring and reporting requirements, and in the case of state agencies or political subdivisions, submission or implementation of a water conservation or curtailment plan.

**WARNING:**

In most cases, the Department will not be able to approve Emergency Water Use Permit Applications to use water from surface water (streams, rivers, etc.) because water is oftentimes not available for appropriation. Similarly, Emergency Water Use Permit Applications to use water from wells that are within one-quarter mile from a surface water source also may not be approved because of the potential for substantial interference with nearby surface water.

**I have read and understand this information. All of the information I have provided in this application is true and correct to the best of my knowledge.**

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Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_